



इंदिरा गाँधी राष्ट्रीय जनजातीय विश्वविद्यालय, अमरकंटक
INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY, AMARKANTAK

(संसद के अधिनियम के अधीन स्थापित केन्द्रीय विश्वविद्यालय)
(A Central University established by an Act of Parliament)

www.igntu.ac.in

Ref.No. IGNTU/A&E/2026/71

Dated: 18/05/2026

NOTIFICATION

Empanelment of Standing Counsel/Panel Counsel(s) to represent, Indira Gandhi National Tribal University, Amarkantak, M.P. (IGNTU) before Supreme Court/High Court/other Judicial bodies

I. Empanelment of Standing Counsel/Panel Counsel(s)

The IGNTU, a Central University and an autonomous body proposes to engage Standing Counsel(s)/Panel Counsel(s) to represent the University before Supreme Courts, High Court of Jabalpur and other judicial bodies. The interested Counsels/Law companies/Firms which are desirous to be considered for empanelment and have adequate experience in dealing with legal matters pertaining to academics/ education/ autonomous bodies may apply along with detailed Bio-data/Curriculum Vitae with special emphasis on relevant experience to the Registrar, Indira Gandhi National Tribal University, Village-Lalpur, Amarkantak, District-Anuppur (M.P.)-484887 (on email id: registrar@igntu.ac.in) within two weeks from the date of uploading of this advertisement on the University website i.e. www.igntu.ac.in

The Counsels engaged by University will fall into two categories viz:-

(a) Standing Counsel(s)

(b) Panel Counsel(s)

Qualification for each category of Counsels will be as under:-

A. Standing Counsel: In order to be eligible for appointment as Standing Counsel, a person should:

1. Be enrolled/registered as an advocate with the Supreme Court/High Court.
2. Have a minimum experience of ten years of handling Civil/ Criminal/ service matter cases. Preference will be given to the counsels who have dealt earlier with matters pertaining to academic/education institutions and statutory bodies.

B. Panel counsel: In order to be eligible for appointment as panel counsel, the person should:

- i. Be enrolled/registered as an advocate with the Supreme Court / High Court.
- ii. Have a minimum, relevant experience of five years of handling Civil/Criminal/service matter cases. Preference will be given to the counsels who

have dealt earlier with matters pertaining to academic/education institutions and statutory bodies.

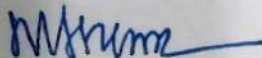
Duties of the Counsel

The counsel shall perform the following duties:

1. Represent IGNTU before Supreme Court and High Court of Jabalpur and other judicial bodies;
2. Provide legal advice to University on civil, criminal, service and such other matters arising in the course of administration of University as are referred to him/her including.
 - (a) Examination and drafting of legal documents;
 - (b) Drafting of applications, petitions etc., to be filed in various courts of law;
 - (c) Prompt removal/curing of defects in appeal/petitions filed; as may be pointed out by the registry;
3. Apply for the copy of judgment from the court in cases attended by him/her and supply the copy of judicial pronouncement at the earliest but not later than 10 days from the date of order (excluding the time taken by the court in preparation of the copy);
4. If required, render all assistance to Special or Senior Counsel/engaged in a particular case before the Supreme Court/High Courts and other judicial bodies;
5. Keep University informed and updated on all important developments in the designated cases, date of hearing, order of the Court on the date of its pronouncement, supplying copy of judgment etc.
6. Furnish monthly statement about the cases represented by him/her before the Supreme Court or High court or any other authority and their outcomes.
7. Perform such other duties of legal nature which may be assigned to him/her by University.
8. When any case attended to by him/her is decided against the University, give considered opinion regarding the advisability of filing an appeal from such a decision not later than 5 working days of the order.

General instructions

- a) The Advocate shall not advise any party or accept any case against the University in which he/she has appeared or is likely to be called upon to appear for or advice which is likely to affect or lead to litigation against the University.
- b) If the Advocate happens to be a partner of a firm of lawyers or solicitors, it shall be incumbent upon the firm not to take up any case against the University in any court of Law/Tribunal/Commission or any case arising out of those cases e.g. appeals and revisions;
- c) Effective Hearing means a hearing in which either one or more parties involved in the case are heard by the Court/Tribunal/Commission on the facts or law of the case. If the case is mentioned by the other side and adjourned or only when directions are given or only judgment is delivered by the Court/Tribunal/Commission, the same shall be a non-effective hearing.



d) In cases where on the request of Ministry of Education/UGC interests of GOI have also to be protected, no extra fees shall be paid to the advocate to watch and safeguard the interests of Ministry of Education/UGC or GOI.

Right to Private Practice

The Counsel will have the right of private practice, which should not however, interfere with the efficient discharge of work of University but he/she shall not advise, holds briefs or appeal against University before any authority, tribunal or court of law.

If the counsel happens to be a partner in a firm of lawyers or solicitors, it will be incumbent on the firm, not to take up any case against University in any court of law or;

Any other case arising in the other courts out of cases pertaining to University e.g. appeals and revision in the High Court or the Supreme Court

Termination of appointment / resignation

The University reserves the right to terminate the appointment/empanelment of a counsel with one month's notice in writing without assigning any reason. The counsel may also resign from University by serving one month's notice.

The University is free to engage any advocate of its own choice and an empanelled Advocate shall make no claim that he/she alone should be entrusted with University legal matters (s).

The advocates may submit their applications along with their biodata in the prescribed format (enclosed as Annexure - I), as well as details of their professional fee/charges in prescribed format [(Annexure - II) case-wise/hearing-wise/caveat filing/preparation of replies/clerkage charges/legal opinion etc.] to the undersigned within the stipulated time period.

For reference regarding the professional fee/charges, please see Annexure-III.



PROFORMA FOR APPLICATIONS FOR THE POSITION OF STANDING COUNSEL(S)/ PANEL COUNSEL(S) AT INDIRA GANDHI NATIONAL TRIBAL UNIVERSITY, AMARKANTAK(M.P)

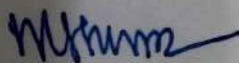
S.No.	Particulars	Details
01.	Name of the Advocate	
02.	Category of which applying (Standing Counsel/Panel Counsel)	
03.	PAN No.	
04.	Father's Name	
05.	Date of Birth	
06.	Age (in yrs.)	
07.	Address of Correspondence	
08.	Office Address	
09.	Permanent Address	
10.	Educational Qualification	
11.	Date of enrolment in Supreme Court/High Court as Counsel	
12.	Date of empanelment as member of Supreme Court/Bar Council of High Court	
13.	Practice in which Court(s)	
14.	If partner engaged in a firm/institution, name(s) of firm(s) and other partners	
15.	Email id	
16.	Mobile No.	

Verification

I, _____ (Name of the Advocate) s/o _____, resident at _____ is hereby declare that whatever information has been stated in the above application/format is true to best of my knowledge and belief.

Name & Signature of the Advocate

*Please submit application (Annexure – I & II) on the email id: registrar@igntu.ac.in



Fee structure/rates and other professional charges proposed by the advocates for empanelment as Standing Counsel and Panel Counsel for representing the University before the Hon'ble Supreme Court of India, High Court & Subordinate courts

S.No	Item of work	Proposed Rates/Charges
01.	For entire case (from date of inception to date of decision)	
02.	Hearing wise (for effective hearing & non effective hearing) per case per day	
03.	For caveat filling	
04.	Preparation of replies	
05.	Clerkage Charges	
06.	For providing legal opinion	
07.	Any other work	

M. K. Singh

No J-12011/6/2025-Judicial/E 158060

Government of India
Ministry of Law & Justice
Department of Legal Affairs
(Judicial Section)

Shastri Bhawan, New Delhi,
Dated the 05th February, 2026

Office Memorandum

Subject - Revision of fee payable to various categories of Central Government Counsel - reg

In partial modification to this Department's various OMs issued from time to time, the undersigned is directed to convey approval of Competent Authority for the revision of the fee structure applicable to Government counsels of all categories with effect from i.e 01.02 2026 as per the details given below. -

Table 'A'

The fee structure applicable to Group 'A', 'B' and 'C' panel Counsel in Supreme Court

Sl. No.	Item of work	Group 'A' Counsel	Group 'B' & 'C' Counsel
1	All Regular Appeals and defended Writ Petitions (for final hearing) per case per day	21600/-	14400/-
2	All defended Admission matters (SLP/TP, writ petitions & other misc. matters for admission) per case per day	14400/-	7200/-
3	Settling of pleadings (per case)	8400/-	--
4	Appearance in Miscellaneous Applications (per case)	7200/-	--
5	Drafting SLP/Counter Affidavit/ Rejoinder etc. (per case)	--	4800/-
6	Drawing Written Submission (per case)	--	4800/-
7	Drafting or Appearance in Miscellaneous Applications (including mentioning the case / Caveat / Clearance/ obtaining the number and taking date for the hearing) (per case basis)	--	4800/-
8	Conference	1440/-	--
9	Daily fee for services out of Headquarters'	21600/-	14400/-
10	Entitlement for travel / hotel expenses for services availed outside Headquarters	Where a Counsel is required to perform journey outside the	

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		headquarter in the course of his duties (official purpose), he shall be paid or reimbursed travelling and on boarding and lodging as per the level – 12 of 7 th CPC of the Central Government.	
11.	Clerkage	Nil	Nil
12.	Fee in identical/ connected cases: If matter is contested (per case) If matter is disposed of without contest (per case) (in terms of clause 8 (ii) in chapter 1 hereinabove)	If substantially identical SLP/Petitions of Appeal/Counter Affidavits including stay applications are drafted in connected cases, only one drafting fee will be payable in the main case and no separate drafting fee will be payable in connected cases	-
13.	Out of pocket and Misc. expenses	Not applicable	Not applicable

All other terms and conditions applicable to Group 'A', 'B' and 'C' Panel Counsel in Supreme Court in the pre-revised OM No. 21(04)/1999-Judl. dated 24.09.1999 read with OM No. 21(05)/2011-Judl. dated 01.10.2011 shall continue to remain applicable unless specifically revoked/revised.

Table-B

**All the High Courts and Tribunals
(Except Principal Benches of High Court of Bombay and Calcutta)**

The Fee structure applicable to Deputy Solicitors General of all High Courts and its Benches, Counsels of all the High Courts and Tribunals (except Principal Benches of High Court of Bombay and Calcutta alongwith CAT Mumbai and Kolkata Benches) as per the following rates:

Sl. No.	Item of work	Dy.SG, Sr. CGSC, CGSC, and SPC	CGC, Addl. CGSC & GP
1.	Retainership fee (per month) [admissible to all the Deputy Solicitors General of India; Sr. CGSC and CGSC (DHC)]	14400/-	

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2.	Suits, Writ Petitions, and Appeals, including oral Applications for Leave to Appeal to the Supreme Court in Writ Petitions along-with Criminal Revision Applications, Criminal Reference matters, Contempt Petition (Criminal), Misc. Criminal cases, Bail Applications etc. (per case per day)	(a) 14400/- (b) 2400/-	(a) 3600/- (b) 720/-
	(a) For effective hearing		
	(b) for non-effective hearing (maximum five non-effective hearings in a case or bunch of cases)		
3.	Application for Leave to Appeal to Supreme Court in Writ Petitions (per case)	4800/-	--
4.	Settling pleadings (per case)	4800/-	--
5.	Drafting of pleadings, counter affidavits / returns / answer to writ petitions / grounds of appeal and application for leave to appeal to the Supreme Court except in cases where fee on ad valorem basis has been prescribed (per pleading)	--	2160/-
6.	Drafting of civil miscellaneous applications to petitions under the Indian Succession Act, contempt of court proceedings and other proceedings of an original nature (per petitions)	--	1800/-
7.	Original suits, civil appeals from decrees in suits and proceedings including 2 nd appeal and land acquisition appeal except LPA from petitions under article 226 and 227 of the Constitution i.e. Ad Valorem/regulation fee (It is a lump sum fee per case including drafting fee)	--	As per concerned respective High Court General rules/procedure.
8.	Miscellaneous Application	4800/-	--
9.	Conference fee* (per conference)	1440/-	720/-
		Subject to : (i) for setting pleadings : one conference (ii) In respect of hearing of Writ matters, Suits	

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<p>(c) When substantially different affidavits are drafted in each connected case but all the cases are disposed of without contest, the Counsel shall get 1/3rd fees in the main case and Rs. 150/- in each of the connected cases.</p> <p>(d) When the Counsel has drafted the affidavit, petition or ground of appeal in the main case and has not drafted them in the connected cases or the drafts in the connected cases are substantially similar to the one in the main case and the cases are disposed of without contest, the Counsel shall get 1/3rd fees in the main case and Rs. 75/- in each of the connected cases</p>	<p>the connected matters.</p> <p>(d) 1/3rd fee in main case and Rs. 750/- in each of the connect matters.</p>	<p>each of the connected matters.</p> <p>(d) 1/3rd fee in main case and Rs. 300/- in each of the connected matters.</p>
<p>13. Out of pocket and Misc. expenses</p>	<p>As per actual and subject to satisfaction of Ministry / Department concerned</p>	

All other terms and conditions applicable to Counsel in various High Courts/CAT Benches (excluding the High Court of Bombay and Calcutta) in to this Department's OM No. 24(02)/99-Judl. OM No. 26(01)/99-Judl., OM No. 25(03)/99-Judl. and OM No. 26(02)/99-Judl. all dated 24.09.1999 read with OM No. 26(01)/2005-Judl. dated 31.01.2008 and OM No. 26(01)/2011-Judl. dated 01.10.2011 shall continue to remain applicable unless specifically revoked/revised.

Table 'C'

High Courts (Principal Benches) as well as CAT & Other Tribunals Benches of Bombay and Calcutta

The Fee structure applicable to Counsels of High Courts (Principal Benches) as well as Central Administrative Tribunal & Other Tribunals Benches in Bombay and Calcutta as per the following rates:

Sl. No.	Item of work	Rates of fee			
		Special Counsel	Senior Counsel Group - I	Senior Counsel Group - II	Jr. Counsel Advocate on record.
1.	Suits, Appeals, Writ/Revision Petitions including Special Civil Application in High Court along-with Criminal Revision Applications, Criminal Reference matters.	14400/-	9600/-	6000/-	2880/-

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	Contempt Petition (Criminal), Misc. Criminal cases, Bail Applications etc.				
	Per conference/ consultation	1440/-	1200/-	960/-	720/-
2.	Application including interim Motions, Notices, Appeals, Leave Application, Arbitration, Company Matter, Criminal revision and other Land Acquisition References (Per day per effective hearing)	4800/-	4800/-	3600/-	2160/-
	Per conference/Consultation	1440/-	1200/-	960/-	720/-
3.	Drafting or Settling Pleadings, and Affidavits (per pleading)	4800/-	2880/-	2400/-	1680/-
	Per conference/Consultation	1440/-	1200/-	960/-	720/-
4	Appearance before Arbitration and Tribunal etc. and Courts other than High Courts (Per day per effective hearing) Per conference/ Consultation	12000/-	9600/-	6000/-	3600/-
	Per conference/Consultation	1440/-	1200/-	960/-	720/-
5	Chamber Application, including Adjourment Application per day inclusive of consultation	-	2400/-	1440/-	960/-
6	Written opinions and written advice including advice on evidence (inclusive of consultation)	6000/-	3600/-	2160/-	1680/-
7	Entitlement for Travel and Hotel expenses for services availed out of headquarter	Where a Counsel is required to perform journey outside the headquarter in the course of his duties (official purpose), he shall be paid or reimbursed travelling and on boarding and lodging as per the level - 12 of 7 th CPC of the Central Government.		Where a Counsel is required to perform journey outside the headquarter in the course of his duties (official purpose), he shall be paid or reimbursed travelling and on boarding and lodging as per the level - 11 of 7 th CPC of the Central Government.	

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All other terms and conditions applicable to the Counsels of High Courts as well as CAT Benches of Bombay and Kolkata in the pre-revised OM No. 23(02)/2001-Judl. & OM No. 22(02)/2001- dated 14th July 2001 read with OM No. 23(02)/2011-Judl. dated 1st October 2011 shall continue to remain applicable unless specifically revoked/revised.

Note: There will be no celling on the number of conference/consultation in the case of Special Counsel, however in the case of other categories of Counsels, the number of conferences per cases will be limited to four (relaxable to six) at the discretion of the Incharge (Litigation) of Branch Secretariat, Mumbai/Kolkata.

Table - D

All the District & Subordinate Courts throughout the Country

The fee structure applicable to Standing Government Counsel and Additional Standing Government Counsel in all the District & Subordinate Courts throughout the Country as per the following rates:

Sl. No.	Item of work	Rate of fee (all figures are in Indian Rupees)
1.	Retainership fee admissible to 'Standing Government Counsel' only (per month) (except in Delhi)	9600/-
2.	Fee for effective hearing (per case per day)	2880/-
3.	Fee for non-effective hearing (per case per day for maximum five non-effective hearings in a case)	960/-
4.	Fee for drafting Written Statement, Grounds of Appeal, etc. (per pleading)	2400/-
5.	Fee for drafting other pleadings of misc. nature (per pleading)	960/-
6.	Fee per Conference* (Subject to maximum five conferences in a case or group of identical cases)	1440/-
7.	Daily fee for out of Headquarters (per day)	3600/-
8.	Entitlement for travel / hotel expenses for services availed out of Headquarters	Where a Counsel is required to perform journey outside the headquarter in the course of his duties (official purpose), he shall be paid or


5/2/26

		reimbursed travelling and on boarding and lodging as per the level - 8 of 7 th CPC of the Central Government.
9.	Clerkage 10% of total fee excluding miscellaneous and out of pocket expenses	8400/-
10.	Fee in identical/connected cases	1200/-
11.	Out of pocket and Misc. expenses	As per actual and subject to satisfaction of Ministry / Department concerned

All other terms and conditions applicable to above mentioned Counsels in to this Departments' OM No. 27(11)/1999-Judl dated 24.09.1999 read with OM No. 27 (25)/2011- Judl. dated 01.09.2011, shall continue to remain applicable unless specifically revoked/revised.

Table - E
Panel Counsel for conducting arbitration cases before the arbitrators and arbitration tribunals

The fee structure applicable to counsel for conducting arbitration cases before the arbitrators and arbitration Tribunals as per the following rates:

Sl. No.	Item of work	Rates of fee	
		Senior Arbitration Counsel	Junior Arbitration Counsel
1.	Fee for effective hearing (per appearance)	3600/-	2400/-
2.	Fee for Non-effective hearing (per appearance and for maximum four hearings in a case)	720/-	480/-
3.	For drafting pleadings (per pleading)	2400/-	1200/-
4.	Conference fee (subject to a maximum of three conferences in a case)	720/-	480/-
5.	Daily fee (Out.of Headquarters) (per day)	4800/-	360/-
6.	Entitlement for travel / hotel expenses(for services availed out of Headquarters)	Where a Counsel is required to perform journey outside the headquarter in the course of his duties (official purpose), he shall be paid or reimbursed	Where a Counsel is required to perform journey outside the headquarter in the course of his duties (official purpose), he shall be paid or reimbursed

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		travelling and on boarding and lodging as per the level - 12 of 7 th CPC of the Central Government.	travelling and on boarding and lodging as per the level - 11 of 7 th CPC of the Central Government.
7.	Clerkage (NEW ITEM)	10% of total fee in a case subject to a maximum of Rs. 2880/-	

All other terms and conditions applicable to OM No. 30(3)/99-Judl. dated 24.09.99 read with OM No. 26(1)/2005/Judl. dated 31.01.2008, shall continue to remain applicable unless specifically revoked/revised.

2. The above revised fee will be effective from 01.02.2026.

3. The counsels will be paid fee at the old rates in respect of their appearance in the Court etc. and other work done by them prior to 01.02.2026 and at the revised rates in respect of the work done by them on/ after 01.02.2026.

4. This issues with the approval of the Ministry of Finance, Department of Expenditure E.II(B) Branch, ID Note No.9/8/2025-E.II(B) dated 02.03.2015 and 12.01.2026.



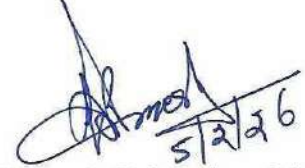
(M C Prusty)

Senior Government Advocate

Copy to:

- 1 All Ministries/Departments to the Government of India
- 2 Incharge. Central Agency Section, Litigation (HC) Section, Litigation Lower Courts Section; All Groups-A, B & C panel counsel of Supreme Court through Incharge.
3. Nodal Officer of Legal Cell, all Ministries/Departments to the Government of India
4. All Senior Panel Counsel of High Courts/ CATs through concerned Deputy Solicitors General in High Courts/Sr. CGSC of CATs Benches.
5. All Deputy Solicitors General in various High Courts/Sr CGSC of CATs Benches
6. All Central Government Standing Counsel/Central Government Pleaders of Delhi High Court
7. All Deputy Solicitors General/Central Legal Adviser of various High Courts
8. All Senior Central Government Standing Counsel/Addl. Central Government Standing Counsel of various CAT Benches.
9. All Standing Govt. Counsel and Additional Standing Govt. Counsel before various District and Subordinate Courts as per the list.
10. All Senior/Junior Counsel of the Arbitration Panel.

11. All Special Counsel, Senior Counsel Group-1, Senior Counsel Group-It and Junior Counsel of High Courts as well as CATs Benches of Bombay and Kolkata through the concerned Incharge of Branch Secretariat of Bombay and Kolkata.
12. Incharge, Branch Secretariats Mumbai/Kolkata/Chennai/ Bangalore.
13. All Sections of Department of Legal Affairs.
14. Legal Advisor, Railway Board, New Delhi (with 5 spare copies).
15. Department of Personnel and Training (AT Section), New Delhi (with 5 s/copies.)
16. Joint Secretary (Legal), Department of Revenue, Ministry of Finance, New Delhi (with 5s/copies)
17. CBDT, Department of Revenue, Ministry of Finance, New Delhi (with 5s/copies).
18. Ministry of Urban Development, Nirman Bhawan, New Delhi.
19. Department of Expenditure, Ministry of Finance, New Delhi w.r.t. their ID Note No, 9/8/2025-E.II(B) dated 12.01.2026
20. DGS&D, New Delhi
21. NIC Cell with the request to upload the same in the website of this Department
22. Judicial Section with 50 spare copies.
23. O.L. Section for Hindi translation



(Ramesh Kairamkonda)
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